

July 22, 2020

Dear East Metro Directors and Officers,

Your Golf Committee is composed of several people following the research, CDC, and Minnesota Department of Health COVID-19 guidelines. As you know, the MIIAB East Metro Region (formerly known as Region IX) has a long tradition of holding an exceptional golf outing for its members, insurance company representatives and vendors. We have had a series of Virtual face-to-face meetings to plan a safe summer outing. The state of MN has allowed golf as a safe outdoor activity for several months with no known transmission of the pandemic.

Because of CDC guidelines and existing research, our focus has been mainly on physical distancing and use of outdoor events whenever possible to minimize the transmission of the COVID-19 virus.

The East Metro Golf Committee (Committee) understands the desire of its members to be in community with friends, vendors and insurers. However, the Committee considered safety and prevention of transmission of the virus as its first priority.

The Committee has agreed to recommend to the Directors continuation of our traditional golf outing on August 17 at Stillwater Country Club, with the following criteria and restrictions to make the event as safe as possible:

- This will be an outdoor event. Food and beverages will be served by the Stillwater CC staff in accordance with MN Department of Health guidelines. If weather cancels or interrupts the event, all participants will be asked to go directly to their vehicles to avoid any congregating inside the club.
- The event will be limited to the first 72 golfers. This should help make proper social distance the norm.
- Participants, staff and volunteers will be encouraged to use the proper physical distancing and to discourage the spread of any virus, including COVID-19.
- Golfers will be served a box lunch on their golf cart approximately 30-40 minutes prior to the shot gun start. Golf carts will be equipped with transparent dividers between golfers to prevent the drift of capsules when conversing.
- Hole sponsors, including the host of Hole-In-One contest, will be required to wear a facial covering except in unique circumstances where a shield or other Personal Protective Equipment (PPE) can be used with the approval of the Committee or the East Metro board. Money raised will be donated to Second Harvest as approved by East Metro Board in recognition of those in need of our support throughout the state.
- Hole sponsors should bring hand sanitizer and will not distribute any promotional items on the tee or course. Hole sponsors can also bring signage and will be asked to promote proper physical distance between all participants.
- Gift cards with the exception credits in the Pro Shop, will be mailed to the winners of each event to prevent face-to-face contact of any sort of awards presentation. Those shopping in the Pro Shop shall bring their own facial covering. Golfers are encouraged to plan ahead in consideration of the other participants and the Stillwater CC staff.

- Stillwater CC will have a lever in the hole so a ball can be retrieved without any direct physical contact with the pin or the hole.
- Participants will be asked to do basic illness self-testing at home before attending the East Metro Golf event. It will be communicated that those with any existing symptoms should stay home and self-quarantine.
- All participants should use the proper social distance and hand washing when using the restrooms. This will be the only indoor exposure recommended by the Committee. As much as possible this will be an outdoor event to prevent the transmission of COVID-19.

The Committee realizes the East Metro Board of Directors may need to alter or cancel the event as limitations and dates are set by the Governor, the State Department of Health, and Center for Disease Control.

The criteria used to develop this plan include:

1. The safety and well-being of the participants, vendors and Stillwater CC staff.
2. The desire of the Committee to continue its long-standing tradition of hosting an excellent golf outing.
3. The stability and sustainability of the MIIAB and its members.

Please let the Committee know of any concerns not yet addressed. Please be safe and enjoy our first East Metro event of this new era.

Sincerely,

MIAB East Metro Golf Committee